



Little People Preschool

Preparing Students Since 1971

REGISTRATION PACKET 2010-2011 SCHOOL YEAR

Located at
Highpoint Christian Church
2545 West Comet Rd.
Clinton, Ohio 44216

330-854-1025

Little People Preschool

2545 West Comet Rd., Clinton, Ohio 44216 • 854-1025

REGISTRATION INFORMATION

Thank you for your interest in Little People Preschool! We hope to assist you in the decision making process in regards to your child's preschool education.

Enclosed in this Registration packet are the following:

1. Little People Preschool Overall Position Statement
2. Individual Class Position Statements
3. What do Preschools Teach?
4. General Little People Preschool Information
5. **Registration Form**
6. **Pick Up List**
7. **Signature Form**
8. **Child's Medical Statement Form (Doctors Signature Required)**
9. **Child Enrollment and Health Form**

For Your Information:

- All forms in bold above must be complete line by line, signed and dated. State of Ohio law requires all forms to be filled out COMPLETELY.
- Medical Statement can be submitted after June 1 in order to remain current through the school year.
- Class placement is first come, first served. Depending on availability, your child can be placed in the class of your choice *when all forms are completed* and submitted with the non-refundable Registration Fee of \$35.00 per child.
- In the case of a waiting list, the preschool will notify you when a space becomes available. However, the preschool may also open additional classes based upon enrollment needs.
- Registration **is not** considered FINAL until all registration forms are completed and returned within 10 working days of submitted Registration Form and Fee. **After 10 working days, applicant's enrollment may be forfeited depending on enrollment numbers and or class availability.**

Classes run from September through May. All parents who have registered will be contacted the first week of August concerning Open House and other information to assist in preparation for the first day of school and to be notified of class assignments.

Registration forms and fee can be mailed to the above address or hand delivered. You may contact us at **854-1025** with any questions.

Sincerely yours,

Jim and Lisa Saxer, owners

1/2010

Little People Preschool

Position Statement for Overall Program

Young children develop in different ways and at different rates. They each have their own internal clock, which ticks away at its own rhythm. Some children mature quicker, some later. Each child, regardless of their current developmental stage, has potential, worth, strengths, talents, and abilities uniquely their own.

Little People Preschool understands that the preschool years are an optimum time for development of fundamental motor skills, language development, and other key foundational aspects of development that have lifelong implications. Little People Preschool works to ensure that children after attending are ready for successful school experiences as they move on to Kindergarten.

We at Little People Preschool desire to work with parents in understanding the child's needs and strive to provide appropriate experiences to meet those needs. Our program is based on the understanding of the developmental stages and needs of the preschool child. The guidelines set forth by the National Association for the Education of Young Children (NAEYC) are the basis for our philosophy and methods.

Objectives for each age group do overlap to some degree. This takes into account that children progress at their own pace and some particulars need to be addressed with each age group.

Little People Preschool

3's Program Position Statement

The main focus of our 3's program is socialization and fostering independence. This is achieved by providing nurturing teachers who first build a relationship with the child, model appropriate behavior and language skills for the child, and provide age appropriate materials and activities which promote exploration and successful experiences, therefore increasing growth, development, and self-esteem.

The three year old is discovering that he is an individual – separate from his parent. He is beginning to understand there is a whole other world outside the security of his home. He is realizing that his actions bring results. The three year old is learning independence and how to make choices. He is also finding out that it is more fun to play with a friend; therefore he experiments with involving others in his play experiences.

We aim to model and teach the three-year-old appropriate means of dealing with anger, hurt feelings, and frustrations. Likewise, we teach her how to show respect and kindness to those around her. We teach the three year old to be responsible, cleaning up after snack, putting toys away when she is done with them, and apologizing when she may have hurt a friend's feelings. We want the child to feel secure, accepted and competent.

The following is a list of objectives for our 3's program:

- learn to trust adults outside of parents
- learn to respect the rights and property of others
- learn appropriate means of communicating needs and feelings
- learn choice making – freedom to choose activities and explore at own pace
- learn responsibility for own actions and care for the materials and classroom environment
- learn cooperation and taking turns
- gain self-confidence
- gain self-esteem
- learn to build friendships
- enjoy art experiences which allow for creativity and skill development
- develop attention span
- develop a love and enjoyment for good books
- learn basic colors
- learn basic shapes
- recognize name and begin learning to write name
- begin realizing letters and words have purpose and meaning
- learn to count
- increase in physical strength and coordination
- learn how to problem-solve

Little People Preschool

Pre-K Program Position Statement

The main focus for our Pre-K program is preparation for kindergarten. This is achieved by providing caring teachers who first build a relationship with the child, model appropriate behavior for the child, provide age appropriate activities and materials which invite the child to freely explore successfully give the child meaningful experiences from which specific concepts can be learned, and provide a structured environment which helps the child learn to function in a classroom setting.

The Pre-K child (ages 4 & 5) is discovering that he is quite capable. He attempts daring stunts, mimics reading, wants to decide what to wear, and takes great pride in showing off his growing capabilities. The Pre-K child endeavors to please the adults in his life. He enjoys experimenting with new words and phrases, storytelling, inventing jokes, and rhyming sounds. He is beginning to understand there is meaning in print.

We aim to build confidence in the Pre-K child as she attempts new skills and concepts. We model appropriate means of dealing with anger, frustrations, and hurt feelings. We encourage her to try new activities, realizing that with gentle encouragement and affirmation she will gain the confidence to try the next time on her own. We observe carefully where each child is in her development and then plan specific activities that will aid in the furthering development of a specific skill or concept. We encourage the Pre-K child to be responsible for her actions, to clean up behind herself, and to be a helper to others. We want the child to feel accepted, secure and competent.

The following is a list of general objectives for our Pre-K program:

- learn to trust adults outside of parents
- learn to respect the rights and property of others
- learn appropriate means of communicating needs and feelings
- learn choice making – freedom to choose activities and explore at own pace
- learn how to problem solve
- learn responsibility for own actions and care for the materials and classroom environment
- learn cooperation and taking turns
- develop attention span
- increase in physical strength and coordination
- know colors
- know shapes
- learn to write first name, being encouraged to write in lower case letters
- learn letter recognition and understand that different letters have different sounds
- begin differentiating between left and right
- learn one to one correspondence
- have freedom and materials to write words as the interest and desire emerges
- learn Pledge of Allegiance
- learn phone number; begin learning address
- understand spatial relationships
- learn to follow directions
- learn to function within a group
- develop a love and enjoyment of good books
- begin realizing letters and words have purpose and meaning
- gain self-esteem
- gain self-confidence
- learn to build friendships
- enjoy art experiences which allow for creativity and skill development

Little People Preschool

Transitional Kindergarten Program Position Statement

The main focus for the Transitional Kindergarten program is the development of specific skills necessary for kindergarten readiness. Children are placed in this class because they are of age to begin kindergarten but have been given an extra year for development in specific areas. Some children need to develop their social skills and others need to develop their physical skills (coordination, writing, etc.). Some children are struggling in their understanding of particular concepts and cognitive skills. Some children are simply still very much involved in playing and are not yet ready for more structured and focused learning. Still yet, some children are simply given the extra year to continue to mature and grow as a whole.

The teachers for this class will look closely at the particular areas the children need to develop in, catering the curriculum to meet those concerns. Self-confidence and responsibility are key ingredients for successful learning and these will be developed through a variety of methods and experiences. The world is a structured place and it is important for children to understand how to operate within limits and guidelines. The teachers will guide the children to understand how to operate within limits and guidelines. The teachers will guide the children in appropriate group behavior, turn taking, developing attention span and ability to focus, respecting rules and others in the class, as well as cooperative efforts in shared experiences.

Objectives for the Transitional Kindergarten program besides those outlined by the teacher and parent are as follows:

- increased self-esteem, self-confidence, and self mastery of skills
- successful development in specific areas outlined early in the year by both parent and teacher
- cooperation skills increased
- learn to function within a group setting
- develop self-control and self-discipline
- increase knowledge of basic academic concepts
- explore and develop language experiences in preparation for writing and reading
- increased development of focus and attention span
- learn to follow directions
- differentiate between left and right
- letter recognition
- strengthen pre-reading and pre-writing skills
- learn Pledge of Allegiance
- understand basic math concepts
- learn phone numbers and addresses
- write name in lower case letters
- complete the year with a sense of accomplishment, increased self-esteem, and increased confidence

WHAT DO PRESCHOOLS TEACH?

In spite of the excellent educational record of good preschools, there are still people think that “the children only play and don’t really LEARN anything”. We list here a few of the informational items and attitudes taught in preschools.

A. QUANTITATIVE CONCEPTS:

1. The teacher carefully guides the children into systematic number thinking: through counting blocks or each other, through taking turns, etc., they gain understanding of cardinal and ordinal meanings as well as the serial order of numbers.
2. Children learn to understand more, less, bigger, smaller, taller, shorter, heavier, and lighter through practical situations. They measure one thing against another, e.g. “two of these blocks make one of those.”
3. They learn before, after, soon, now, morning, afternoon, yesterday. The names of the months become familiar and they come to think of the year as a succession of four seasons and a recurrence of familiar holidays.

B. LANGUAGE TRAINING:

1. Children are encouraged to talk with the teacher and with each other, learning new words and skill in communication. Vocabulary is also built through carefully planned new experiences associated with the appropriate words, group discussions, language games, and the telling and reading of many stories and poems.
2. An interest in and desire for reading is cultivated. They are taught the proper care of books.

C. SCIENTIFIC INFORMATION AND HABITS:

1. Children learn much about the physical properties of things about them and of their own bodies, and “how things work”. They learn what makes a structure stable, how to steer wheeled vehicles, how a lever (see-saw) operates, how to use a pulley, magnet, or magnifying glass.
2. They learn about the needs, habits and life cycle of various plants and pets and about wind, weather, heat and other natural forces.
3. Above all they learn reasonableness, accurate observation, the exercise of judgment, to seek answers, and to carry through simple experiments.

D. OTHER LEARNINGS:

1. Music: Children learn to enjoy listening to music, singing songs, playing simple instruments, creating music through rhythmic responses.
2. Art: They learn to handle various art materials creatively and expressively.
3. Sensory Training: Through guided observation they learn to notice differences and similarities in color, shape, pitch, etc. Visual acuity and eye-hand coordination are taught through puzzles and games, through study of pictures, etc. Auditory training comes through music, language and other activities.
4. Memory is cultivated through discussions of past events and through learning games, poems, songs, etc.
5. Social Attitudes: They learn favorable attitudes toward one another, towards teachers, and toward learning; ability to function in a group, to listen to others, to await one’s turn to cooperate, to assume responsibility, to concentrate on a task, and to follow direction.

Little People Preschool

General Information

Mission Statement

Children are our future-our most valuable resources. We recognize the parent as the child's first and most important teacher and endeavor to create a partnership with the family in their child's development. Our goal is to form a collaborative effort with the parent in the development of their child's self esteem, self-confidence, self-discipline, and readiness skills necessary to have a positive and successful Kindergarten experience.

Who We Are

Little People Preschool was established in 1971 to serve a growing need in the community for a Kindergarten readiness program. That need is very much the same today.

Research and education tells us that academics are more appropriate for ages 7 and up. That may sound foreign when we see academics as early as Kindergarten. During the early years of a child's development play provides the best tool in teaching. Play acting, problem solving, science and math, socialization, critical thinking skills, creativity, self-discovery, self-mastery, and independence blossom through wealth of play experiences. We strive to provide an organized, high quality, safe environment that invites the child to explore, create, discover and learn. Activities are theme based and provide a wide variety of hands-on learning experiences.

Ownership

Little People Preschool is owned by Little People Preschool, Inc. of Clinton, Ohio. Authorized representatives of the corporation are James and Lisa Saxer (330-854-6976). The preschool Administrator is Mrs. Katrina Niemi who can be reached at the preschool (330-854-1025).

State Licensing

Little People Preschool is licensed by the Ohio Department of Job and Family Services (ODJFS). The license is posted in Classroom 1. The laws and regulations governing the license are also available at the preschool. The center's licensing record including compliance report forms are available upon request. The ODJFS has a toll free number which may be used to report any suspected violation of the law and rules by the school. The number is printed on the license.

Days and Times of Operation

3 Year Old Program	Tuesday/Thursday	9:00-11:00 am
Pre-K Program AM	Monday/Wednesday/Friday	8:30-11:00 am
Pre-K Program PM	Monday/Wednesday/Friday	12:30-3:00 pm
Transitional Program	Monday/Wednesday/Friday	12:30-3:00 pm

Little People may open other classes as Enrollment dictates. *The afternoon Pre-K Program and Transitional Program class may be combined based upon enrollment, but ran as a Transitional Class.

Capacity

Licensed Capacity

Preschool ages 3 & 4 – 48School Age – 18

Class enrollment shall not exceed the following:

3 Year Old Program – maximum 12 children with 2 teachers

Pre-K Class 1 – maximum 24 children with 3 teachers

Other Pre-K Classes – maximum 20 children with 2 teachers

Transitional Program – maximum 16 children with 2 teachers

Preschool teacher/child ratio is within state guidelines:

3 Year Old Program	Pre-K Program	Transitional Program
State: 1/12	State: 1/14	State: 1/18
LPP: 1/6	LPP: 1/10	LPP: 1/8

Fees**Non-refundable registration fee is \$35.00 per child****Tuition**

Tuition is an annual amount. You may choose to pay the entire amount at the beginning of the year, or you may choose to make monthly payments with an additional service charge.

Program	Classes	Yearly	Monthly Payment Plan (\$5.00 Service Fee Included)
3's Program	T/Th 9:00-11:00 AM	\$837.00	\$98.00
Pre-K Program	M/W/F 8:30-11:00 AM 12:30-3:00 PM	\$963.00	\$112.00
Transitional Program	M/W/F 12:30-3:00 PM	\$990.00	\$115.00

Year Paid in Full:September 1st Tuition Due**Monthly Payment Plan:**September 1st– First and Last Month's Tuition Payment Due:3's Program = \$196.00Pre-K Program = \$224.00Transitional Program = \$230.00**Service Charges:**\$20.00 Late fee after the 10th of the month.

\$30.00 NSF Charge on returned checks.

Delinquent accounts after May 1, 2011 will be charged a 1.8% penalty per month including late fees on the outstanding balance.

Little People Preschool

Tuition Rates
2010-2011

Program	Classes	Year Paid in Full	Monthly Payment Plan (\$5.00 Service Fee)
3's Program	T/Th 9:00-11:00 AM 1:00-3:00 PM	\$837.00	\$98.00
Pre-K Program	M/W/F 8:30-11:00 AM 12:30-3:00 PM	\$963.00	\$112.00
Transitional Program	M/W/F 12:30-3:00 PM	\$990.00	\$115.00

Non-Refundable Registration Fee = \$35.00 per child

Year Paid in Full:

September 1st Tuition Due

Monthly Payment Plan:

September 1st– First and Last Month's Tuition Payment Due:

3's Program = **\$196.00**

Pre-K Program = **\$224.00**

Transitional K Program = **\$230.00**

Service Charges:

\$20.00 late fee after the **10th** of the month.

\$30.00 NSF Charge on returned checks and Insufficient Automatic payments.

Delinquent accounts after May 1, 2011 will be charged 1.8% penalty per month on the outstanding balance including late fees.

2010-2011

Little People Preschool Registration Form

Date of Registration _____
Registration Paid _____

Child's Full Name _____ Name child prefers _____
Last First Middle

Child's Address _____ Phone _____
Street Address/PO Box

City _____ Zip _____ Age _____ Birth date _____

Email Address _____ Best Way to send information? Email Mail Both

I give permission for my child to be photographed for school display, projects or advertising YES NO

Mother's Information

Father's Information

Name: _____	Name: _____
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Names and relations of all persons living in child's home: _____

Parents: Married Divorced Separated Single Deceased

<p>How did you first hear about us?</p> <p><input type="checkbox"/> Advertising Sign <input type="checkbox"/> LPP Sign <input type="checkbox"/> Brochure <input type="checkbox"/> Posted Flyer <input type="checkbox"/> Phone Book <input type="checkbox"/> Newspaper <input type="checkbox"/> Internet</p> <p><input type="checkbox"/> Ad _____ <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Recommended by (person/organizations name): _____</p>
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Little People Preschool Programs

3 year old Program

Tues/Thurs AM (9:00-11:00 am)

Transitional Kindergarten Program

Mon/Wed/Fri PM (12:30-3:00 pm)

Pre-K Program (4-5 yr olds)

AM Program – Mon/Wed/Fri AM (8:30-11:00 AM)

PM Program – Mon/Wed/Fri PM (12:30-3:00 pm)

*Additional classes may be opened or combined based on enrollment.

Do you have any special requests? Please make note of them and we will do our best to fulfill your request. _____

Please share with us what you would like to see your child gain from his/her preschool experience? _____

2010-2011

Little People Preschool
Pickup List

Child's Name: _____ Date of Birth: _____

Please list all possible persons that may pick up your child from school:

Mother: _____
Name

Father: _____
Name

Name	Phone	Relationship to Child
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		

2010-2011

Little People Preschool

REGISTRATION

Signature Form

I understand that the annual tuition for my child is \$837.00/3's Program; \$963.00/Pre-K Program; and \$990.00/Transitional Program. The annual tuition may be paid in full the first month of school. My child's tuition may also be paid on an 8-month payment plan, with the first and last month's tuition due on September 1st with a service charge of \$5.00 per month equaling \$882/3's Program; \$1,008/Pre-K Program; \$1,037/Transitional Program. If I choose to pay in monthly installments, I understand that tuition for my child is due the first of every month, and a grace period will be given until the 10th of the month. I am aware that tuition fees paid after the 10th of the month will be considered late and that my account will incur a late fee of \$20.00 per late payment. I realize that monthly tuition payments are: \$98.00/3's Program; \$112.00/Pre-K Program and \$115.00/Transitional Program. If after May 1, 2011 there is any outstanding balance there will be an additional 1.8% penalty per month including late fees.

I agree that I will not hold the director, staff, or the church responsible for any sickness or personal injury/injuries to my child/children while attending LITTLE PEOPLE PRESCHOOL at HIGHPOINT CHRISTIAN CHURCH or while on the premises or any field trip. I understand that the safety and welfare of my child are the utmost of importance to the school and staff and that management agrees to take the necessary precautions to safeguard the well being of my child.

I understand it is my responsibility to read the Parent Policy Book and I can bring any questions regarding policies to the attention of the staff for clarification.

Signed: _____
(Parent/Guardian)

Date: _____

Please Note: ALL FORMS MUST BE COMPLETE, LINE BY LINE, DATED AND SIGNED TO MEET STATE REGULATIONS. No child will be permitted to begin the first day of school without all forms and submitted to the administrator. Should you have any questions, please contact Jim or Lisa Saxer at 854-1025.

PARENT COPY

2010-2011

Little People Preschool

REGISTRATION

Signature Form

I understand that the annual tuition for my child is \$837.00/3's Program; \$963.00/Pre-K Program; and \$990.00/Transitional Program. The annual tuition may be paid in full the first month of school. My child's tuition may also be paid on an 8-month payment plan, with the first and last month's tuition due on September 1st with a service charge of \$5.00 per month equaling \$882/3's Program; \$1,008/Pre-K Program; \$1,037/Transitional Program. If I choose to pay in monthly installments, I understand that tuition for my child is due the first of every month, and a grace period will be given until the 10th of the month. I am aware that tuition fees paid after the 10th of the month will be considered late and that my account will incur a late fee of \$20.00 per late payment. I realize that monthly tuition payments are: \$98.00/3's Program; \$112.00/Pre-K Program and \$115.00/Transitional Program. If after May 1, 2011 there is any outstanding balance there will be an additional 1.8% penalty per month including late fees.

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Signed: _____
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SCHOOL COPY

REGARDING THE MEDICAL STATEMENT

This is a State of Ohio required form. The state requires that each child have a current form on file at the school at ALL TIMES throughout the school year. It must be filled out completely by a medical doctor after an exam, and is only valid for one (1) year after the exam date noted on the form.

Please understand that if your child's exam is dated prior to the end of May 2010, we will need to you return during the school year for another exam in order to finish the school year with an updated copy on file.

To make it simpler, you may submit all the registration papers except for this form and wait until June 1, 2010 to have your exam. Should you have any questions, please call us at 330-854-1025.

Completed Medical Statements can be brought to our facility Monday-Friday or mailed to Little People Preschool, PO Box 155, Canal Fulton, OH 44614.

REGARDING THE CHILD ENROLLMENT AND HEALTH INFORMATION

This is a State of Ohio required form. It must be filled out COMPLETELY without any exceptions, including the immunization record. It may make it easier to fill out if you will note the following:

**** Emergency contact numbers (there must be 2) need to be local numbers. The information must be complete, including full address and phone number.**

**** Your child does not have to be seen by the dentist that you list on the form. We, however, MUST, have a name and address on the form. Any local or family dentist will suffice.**

**** The Emergency Transportation section is for EMERGENCIES only. Refusal to transport would require the preschool to only call 9-1-1 in the event of an emergency. Please consider the consequences carefully before you choose to deny transportation.**

Little People Preschool

Registration 2010-2011

Check List

The following are items that must be turned in to be considered registered:

- Registration Form
- \$35.00 Non-Refundable Registration Fee
- Pick Up List
- Signature Form (School Copy)
- Child's Enrollment and Health Form (3 pages) – All Information
- Child's Medical Statement Form – Can turn in after June 1, 2010

Please Note....

INFORMATION REGARDING THE CHILD ENROLLMENT AND CHILD MEDICAL STATEMENT FORMS:

Both of these forms are **required by the State of Ohio and the ODJFS**. They must be filled out COMPLETELY without any exceptions, including the immunization record. It may make it easier to fill out if you will note the following:

- ** Emergency contact numbers (there must be 2) need to be local numbers. The information must be complete, including full address and phone number.
- ** The Emergency Transportation section is for EMERGENCIES only. Refusal to transport would require the preschool to take NO ACTION in the event of a disaster. Please consider the consequences carefully before you choose to deny transport.
- ** The ODJFS requires that each child have a current Medical Statement form on file at the school at ALL TIMES throughout the school year. It must be filled out completely by a medical doctor after an exam, and is only valid for one year after the exam date noted on the form.
- ** Please understand that if your child's exam is dated prior to the end of May 2010, we will need you to return during the school year for another exam in order to finish the school year with an updated copy on file.
- ** To make it simpler, you may submit all the registration papers except for the Child Medical Statement and wait until after June 1, 2010 to have your child's exam.

Should you have any questions, please call us at 330-854-1025.